



## **Water Conservation Resource Kit How-to Guide for Running Workshop**

- ☞ Before running the workshop, take some time to familiarize yourself with all of the materials. This includes reading the instructions for the “Are You waterSmart?” Icebreaker, watching the WaterWise Landscaping presentation, playing the WaterWise Guy game and reading all instructions for the landscaping activity.
- ☞ Prior to your attendees’ arrival, take a few moments to lay out the water-saving devices, attach the spigot to the rain barrel and lay out all landscaping activity materials.
- ☞ Once people arrive, have them sign up on the sign-in sheet.
- ☞ Introduce the topic of water conservation with the “Are You waterSmart?” icebreaker (see instructions.) It is important to remember that this icebreaker should be fun for folks! Each time someone participates, hand out one of the giveaways—refrigerator magnet or rack card.
- ☞ Next, watch the WaterWise landscaping presentation. If you do not have access to a DVD player, you may also give the WaterWise landscaping presentation using the PowerPoint and script provided. Pick a stopping point in the presentation to review the water-saving device display. If you see attention waning at any point in the presentation or throughout the event, give away one of the door prizes.☞ Once you have completed the WaterWise landscaping presentation, play the WaterWise Guy game. Instructions are included on the game CD.
- ☞ Conduct the waterSmart landscaping activity using the instructions provided.
- ☞ Once the event is over, pack up the water-saving devices, disassemble the spigot on the rain barrel, put all of the materials (including the completed sign-in sheet) in the rain barrel, and congratulate yourself on a job well done! Thank you for your hard work in helping make people more waterSmart!

Thank you for your interest in becoming waterSmart!